

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
MONDAY, MAY 7, 2018**

The Goddard City Council met in a Regular Session at Goddard City Hall on Monday, May 7, 2018. Mayor Jamey Blubaugh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Torske provided the invocation. Council members present were Joe Torske, Larry Zimmerman, Enrique Ramirez, Brent Traylor and Brook Brandenburg.

Also present were: Brian Silcott, City Administrator; Teri Laymon, City Clerk; Public Works Foreman, Gary Medley, Wastewater Treatment Operator, Aaron Oliver; Water Treatment Operator, Mike Holmes; and Harlan Foraker, City Engineer.

APPROVAL OF THE AGENDA

MOTION: Councilmember *Torske* moved to approve the agenda. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

CITIZEN COMMENTS

Sara Gooding, 1925 Sunset Court asked the City Council to consider a reservation policy for the new Pavilion. Gooding said she had plans for holding a Chamber mixer and found out that another group was also planning an event there on the same day. Gooding said she moved the Chamber mixer to another site, but said she will not plan anything there without knowing that it will be reserved.

APPROVAL OF THE CONSENT AGENDA

The City Clerk presented the consent agenda consisting of the following items for the City Council's review.

1. Approval of Minutes
 - a. Regular Meeting – April 16, 2018
2. Accounts Payable
 - a. April 19, 2018 for \$39,067.60
 - b. April 26, 2018 for \$118,185.61
 - c. May 3, 2018 for \$ 26,145.57
3. Fireworks Stand Change of Location-Wholesale Fireworks

MOTION: Councilmember *Ramirez* moved to approve the consent agenda. Councilmember *Torske* seconded the motion. The motion carried unanimously.

CONSIDER A SPECIAL EVENT REQUEST BY KANSAS STRENGTH AND PERFORMANCE

Steven North, on behalf of Kansas Strength and Performance, 400 Industrial Road, stated that they would like to have a special event on June 30, 2018 in the linear park. From 8:00 a.m. to 3:00 p.m

with approximately 30 minutes to set up and 30 minutes to tear down. North said Kansas Strength and Performance has approximately 182 members and they are expecting around 200 to 300 people to come to the event. North said that they plan to invite food vendors and has asked Mrs. Cole to open early. North added that they will bring their own trash containers and will make sure that the area is cleaned up.

Jordan Ungles, Owner of Kansas Strength and performance, stated they will be closing off different portions of the linear park at different times during the day. Ungles noted the benefits of attracting people from other communities to expose them to our new facilities in the linear park.

MOTION: Councilmember *Torske* moved to approve the special event as presented. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

AUTHORIZE WATER TOWER AN TANK VALVE & PIPE INSTALLATION

Brian Silcott, City Administrator explained that in preparing the water tower site for cleaning & painting by Maguire Iron, Staff member Gary Medley identified a plumbing & piping issue that prevents the isolation of the water tower and water tank for independent use. When the water tower is cleaned, it will need to be drained and removed from service. This means that the current configuration of the site plumbing will need to be modified to perform the maintenance.

Silcott added that the valves need to be installed to allow for the individual use of the water tower or storage tank. The City is also working to present an option to install one or two variable frequency drives at the water pump location(s) that would allow for an emergency use of the water distribution system without relying on either the water tower or storage tanks.

Staff solicited bids from three contractors, with one contractor able to perform the work in the time and scope needed by the City. City Engineer Harlan Foraker has devised a cost-effective plan to create a level of water supply safety redundancy. The best bid is by Nowak Construction and totals \$28,000 to install a 12” gate valve into the 12” pipe located west of the water tower. They would also place a second 12” gate valve into a newly installed 12’ segment of pipe running between the primary supply line into the complex and the existing segment of line running between the water tower and the ground storage tank.

Staff recommended allocating this expenditure into the Water Reserve Fund Line Item: 82-640-8200. Note the 8200 line item may change as the chart of accounts is amended to reflect water distribution system improvements.

MOTION: Councilmember *Torske* moved to authorize water tower and tank valve pipe installation. Councilmember *Traylor* seconded the motion. The motion carried unanimously.

CITY ADMINISTRATORS REPORT

Brian Silcott reviewed the following City Administrator’s Report dated May 7, 2018:

To: Honorable Mayor and City Council
From: Brian W. Silcott, City Administrator
Cc: Department Directors & Staff
Re: City Administrator Report for the May 7th Regular City Council Meeting
Date: May 7, 2018

Below is a brief update on projects and future agenda items for the City.

Community Marketing & Residential Development Incentives: At the June 4th meeting, staff will present the Governing Body with a community marketing concept. The immediate target would include flyers for handout at model show homes throughout Goddard. The flyer will include community information, a map of the City, with neighborhoods highlighted for the seasonal parade of homes, with showcase homes flagged on the map. The goal of the Fall 2018 & Spring 2019 program would include costs for television, radio, print & social media, and billboard advertising. We anticipate the cost of the program running between \$15,000 to \$20,000. The City would also secure a domain name that will redirect to the City’s website for potential, new, and existing residents in our community as well as creating several attraction videos for online streaming and local television.

Building & Construction Code: As has been previously reported, this agenda item will be presented at the May 21st Regular City Council meeting and is the result of Sedgwick County Code Enforcement’s merger with the City of Wichita Code Enforcement department creating the Metropolitan Area Building & Construction Department (MABCD). This has created numerous amendments to the codes used for construction and trades. The City of Goddard uses MABCD as building & trade code inspectors. The City of Goddard needs to update at least four (4) of the seven (7) codes being used in our municipal code. Below is a chart comparing the current codes used by MABCD and the City of Goddard. Codes listed in red, bold, italic font should be amended to match the current code in use by MABCD.

CODE	MABCD CODE	GODDARD CODE
<i>UPC: Plumbing</i>	<i>2015</i>	<i>2000</i>
IRC: Residential Building	2012	2012
<i>IBC: Intl. Building</i>	<i>2012</i>	<i>2006</i>
IFC: Intl. Fire	2012	2012
<i>IMC/IRC/IFGC: Mech & Gas</i>	<i>2015</i>	<i>2006</i>
<i>NFC: Electrical</i>	<i>2017</i>	<i>2008</i>
Manufactured Housing	2003	2003
Elevator Safety Code	2017	N/A

If you are interested in learning more about the City’s building and construction in Chapter IV of the municipal code, they may be accessed directly [HERE](#). Additional information may also be found the City’s website by selecting the Transparency drop down menu located at the top of every City webpage; or from the Community Development Department’s page located [HERE](#). Information on MABCD can be found [HERE](#), specific code information is located [HERE](#), and MABCD contracted community information

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may be found [HERE](#). Staff will present an ordinance incorporating automatic updates at the March 19th regular City Council meeting.

GPD Fleet Purchase: All vehicles are fully in service.

GPD Video Server & Storage Upgrade: The server and WatchGuard system is operational.

Neighborhood Policing Activities: It was a busy weekend for Officers who conducted a bike safety program for Holy-Spirit pre-schoolers on Friday and attended the annual First National Bank Safety Fair on Saturday.

City Staffing News: The City has received 21 applications for the vacant police officer position. This position will remain open until May 28th. Chief is optimistic with the quality of the applicant pool. Assistant to the City Administrator, interviews are occurring over the next week or two.

Upcoming May 21st Agenda Items:

- Award 2018 Street Maintenance Program Bid
- Authorize the Means Park Municipal Pool Shade Sail Project
- Authorize the 183rd Street Sidewalk Project
- Building & Construction Code Ordinance
- Pavilion Rental Policy
- Review Water & Sewer Utility Budgets

- 2019-2020 Budget Calendar
 - Water & Sewer Funds
 - May 7th & Finalize May 21st
 - General & Property Tax Supported Funds
 - June 4th, June 18th, & Finalize July 2nd, July 16th (Finalize No Later Than)
 - Finalized Budget & Direct Publication of the Notice of Public Hearing
 - July 2nd
 - Budget Hearing & Adoption
 - July 16th (August 6th alternate adoption date)

Respectfully Submitted,
Brian W. Silcott, City Administrator

GOVERNING BODY COMMENTS

Councilmember Ramirez spoke in favor of creating a rental policy for the pavilion.

Mayor Blubaugh reminded staff to continue to work on Mr. Butler's drainage problem.

RECESS FOR TOUR OF CITY FACILITIES

MOTION: Councilmember **Ramirez** moved to recess to the Community Center to begin the Tour of City Facilities. Councilmember **Zimmerman** seconded the motion. The motion carried unanimously.

*The City Council recessed to the Community Center at 7:40 p.m. and reconvened at 7:43 p.m. Councilmembers **Torske** did not attend the Tour.*

MOTION: Councilmember **Ramirez** moved to recess to the Linear Park to continue the Tour of City Facilities. Councilmember **Zimmerman** seconded the motion. The motion carried unanimously.

The City Council recessed to the Linear Park at 7:54 p.m. and reconvened at 8:07 p.m.

MOTION: Councilmember **Zimmerman** moved to recess to the Goddard Public Pool & Means Park to continue the Tour of City Facilities. Councilmember **Ramirez** seconded the motion. The motion carried unanimously.

The City Council recessed to the Goddard Public Pool & Means Park at 8:20 p.m. and reconvened at 8:25 p.m.

MOTION: Councilmember **Ramirez** moved to recess to the Water Storage Facility to continue the Tour of City Facilities. Councilmember **Zimmerman** seconded the motion. The motion carried unanimously.

The City Council recessed to the Water Storage Facility at 8:33 p.m. and reconvened at 8:40 p.m.

MOTION: Councilmember **Traylor** moved to recess to the Wastewater Treatment Facility to continue the Tour of City Facilities. Councilmember **Brandenburg** seconded the motion. The motion carried unanimously.

The City Council recessed to the City Shop at 9:05 p.m. and reconvened at 9:10 p.m.

ADJOURNMENT

MOTION: Councilmember **Ramirez** moved to adjourn the regular City Council Meeting. Councilmember **Zimmerman** seconded the motion. The motion carried unanimously.

*Meeting adjourned at 8:40 p.m.
Teri Laymon, City Clerk*