

**AGENDA – SPECIAL MEETING
PARK & TREE BOARD
CITY HALL CHAMBERS
118 NORTH MAIN GODDARD, KANSAS
THURSDAY 10/19/17
6:00 PM**

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. APPROVAL OF MINUTES

- A. May 18, 2017
- B. August 24, 2017

IV. CITIZEN COMMENTS

A resident may address the Board on subjects that are not on the Agenda. Persons wishing to address the Board shall raise their hands until acknowledged by the Chairperson. All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meeting Act, members may not discuss or take action on any item that is not on the Agenda.

V. OLD BUSINESS

- A. None

VI. NEW BUSINESS

- A. Discussion Regarding Changes/Upgrades to the Linear Park Playground

VII. ADJOURN

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime immediately before and immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Board may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

**Goddard Park & Tree Board Minutes -
Special Meeting
118 N. Main, Goddard KS
May 18, 2017**

I. Call to order

Daniel Hayden called to order the special meeting of the Goddard Park and Tree Board at 6:02 pm at the Goddard City Hall, 118 N. Main, Goddard, Kansas.

II. Roll call

The following persons were present: Goddard Park & Tree Board Members Debbie Hahn, Daniel Hayden, Eric Poe, Michelle Murray-Cline, Tracy Wolf, Kelsi Smith, Brent Traylor, and Assistant to the City Administrator Justin Constantino.

III. Approval of agenda and minutes from last meeting

The approval of the minutes of the March 16, 2017 Park and Tree Board meeting were motioned by Debbie Hahn and seconded by Tracy Wolf. The approval of the agenda was motioned by Brent Traylor and seconded by Tracy Wolf. Both the agenda and the minutes were approved by voice vote.

IV. Citizen Comments

None

V. Old Business

A. Review and Discuss Splash Pad, Pavilion, Shade Structures, and Benches

Mr. Constantino provided the Park Advisory Board with an update concerning the splash pad and pavilion projects at Linear Park. Mr. Constantino informed the Park Advisory Board that at the April 17th City Council meeting, the City Council reached a consensus to consolidate the splash pad and pavilion projects into a single construction-manager-at-risk (CMAR) project for the year 2017, and that the CMAR agreement would be presented to the City Council at their regularly scheduled June 5th meeting.

Mr. Constantino stated that it was the intent of the City Council to proceed with the construction of the splash pad and pavilion at Linear Park with the original vision of the Park Board in mind.

B. Review Meeting Schedule

It was the consensus of the Park Advisory Board that the board would like to stay on schedule of meeting the third Thursday of the month and to avoid meeting cancellations if possible.

VI. New business

None

VII. Adjournment

Daniel Hayden motioned to adjourn the meeting. Eric Poe seconded and the meeting was adjourned by voice vote at 6:40 pm.

Goddard Park & Tree Board Minutes – Special Meeting

118 N Main, Goddard KS
08/24/2017

I. Call to Order

Daniel Hayden called to order the regular meeting of the Goddard Park and Tree Board at 6:00pm at the Goddard City Hall, 118 North Main, Goddard KS.

Kelsi Smith conducted a roll call. The following persons were present: Assistant to the City Administrator Justin Constantino, Goddard Park & Tree Board Members: Dan Hayden; President, Kelsi Smith; Secretary, Eric Poe, Tracy Wolf, Michelle Murray-Cline, Debbie Hahn, and Brent Traylor.

II. Approval of the Agenda

The approval of the agenda was motioned by Debbie Hahn and seconded by Eric Poe. The agenda was approved unanimously by voice vote.

III. Approval of Minutes

The approval of the minutes from the May 18, 2017 Park Board meeting was deferred to the next regularly-scheduled Park Advisory Board meeting.

IV. Citizen Comments

None

V. Old Business –

A. Splash Pad and Pavilion

- a. Mr. Constantino provided the Park Board with a summary of the joint meeting that was held with the City Council, Dondlinger Construction, Park Board, and Shelden Architecture on July 10, 2017. Mr. Constantino confirmed the timeline for an estimated start date of construction of the Linear Park Projects for September 2017.

VI. New Business –

A. Front Door and Other Park Amenities

- a. Mr. Constantino stated that the front door theme is temporarily on hold until confirmation of the STAR Bond Project and approval from the Kansas Department of Transportation (KDOT).
- b. The Park Advisory Board discussed other park amenities in conjunction with the role and future of the Park Advisory Board. The Park Advisory Board discussed the “phases” of potential projects that were initially discussed with Shelden Architecture.

The Park Advisory Board reached consensus to pursue two areas of focus: a new or extended playground in the location of the current playground at Linear Park, and to create a privacy/safety fence around the houses between Linear and Means Park. Mr. Constantino stated that he would present the suggestions of the Park Advisory Board to the City Council at the next regularly-scheduled City Council meeting.

B. Future of Park Board

- a. After discussion and clarification, it has been decided that at this time the City still would like to see a citizen-formed Park Advisory Board.
- b. Mr. Constantino stated the Park Board served as a citizen advisory board to the City Council, and the Park Advisory Board reiterated the importance of better communication between the city staff and the Park Advisory Board, particularly pertaining to construction and project updates.
- c. The Park Board requested that Mr. Constantino inform the City Council that the Park Board would like to begin discussion on extending/rebuilding the playground and adding shade structures at Linear Park, as well as potentially adding some kind of divider between the homes at the park and the actual park grounds. With the City Council's approval of the ideas, the Park Advisory Board will be able to start focusing on these items we can structure our future agendas to reflect the adjustment of phases.

VII. Adjournment

Brent Traylor motioned to adjourn the meeting,
Eric Poe seconded the motion.

Minutes submitted by: Kelsi Smith