

**AGENDA – REGULAR MEETING
PARK ADVISORY BOARD
CITY HALL CHAMBERS
118 NORTH MAIN GODDARD, KANSAS
THURSDAY 3/15/18
6:00 PM**

I. CALL TO ORDER

II. APPROVAL OF THE AGENDA

III. APPROVAL OF MINUTES

- A. January 18, 2018

IV. CITIZEN COMMENTS

A resident may address the Board on subjects that are not on the Agenda. Persons wishing to address the Board shall raise their hands until acknowledged by the Chairperson. All comments are limited to a maximum of three minutes for each speaker. In accordance with the Open Meeting Act, members may not discuss or take action on any item that is not on the Agenda.

V. OLD BUSINESS

- A. Update on the Splash Pad and Pavilion Projects at Linear Park
- B. Discussion Concerning Opening Ceremony for Splash Pad and Pavilion Projects at Linear Park

VI. NEW BUSINESS

- A. Informational Discussion Regarding City Finances in Relation to the Park Advisory Board
- B. Update on the Linear Park Playground RFP Release

VII. ADJOURN

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime immediately before and immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Board may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

Goddard Park & Tree Advisory Board Minutes – Regular Meeting

118 N. Main St. Goddard, KS

1/18/2018

- I. **CALL TO ORDER:** The Goddard Park & Tree Advisory Board met in a Regular Session on Thursday, January 18th, 2018 at 6:10 p.m. *Daniel Hayden* called the meeting to order.

Board Members Present

Daniel Hayden
Debbie Hahn
Michelle Murray-Cline
Eric Poe
Brent Traylor
Tracy Wolf

Board Members Absent

Kelsi Smith

City Staff Present

Justin Constantino, Assistant to the City Administrator

- II. **APPROVAL OF THE AGENDA:** *Mr. Constantino* presented the agenda. *Board Member Poe* moved to accept the Agenda as presented. *Board Member Hahn* seconded the motion. **Motion carried 6-0.**
- III. **APPROVAL OF MINUTES:** The minutes of the October 19th regular meeting and the minutes of the December 21st regular meeting were presented for approval. *Board Member Hahn* moved to accept the minutes of October 19th and December 21st as presented. *Board Member Wolf* seconded the motion. **Motion carried 6-0.**
- IV. **CITIZEN COMMENTS:** No citizen comments were made.
- V. **OLD BUSINESS:** *Mr. Constantino* provided an update regarding the Linear Park splash pad and pavilion projects. *Mr. Constantino* stated that *Dondlinger Construction* had successfully installed the control box for the splash pad fixtures and had completed the concrete paving on the east side of the splash pad. *Mr. Constantino* stated that the pad on the west side of the splash pad is formed and ready for concrete.

Mr. Constantino stated that the shade sail columns should be installed soon and *Dondlinger Construction* should be installing the shade sails and the pavilion roof in the coming weeks. *Mr. Constantino* stated that the project experienced some cold weather, but remains on schedule with a completion date sometime in mid-February 2018.

VI. NEW BUSINESS:

A. Discussion of Request for Proposals (RFP) Release for Linear Park Playground Equipment

Mr. Constantino stated that city staff was preparing a Linear Park Playground RFP to be released sometime in the first quarter of 2018 in hopes of construction during Summer or Fall 2018. Mr. Constantino stated that the new playground equipment would replace the current playground equipment at Linear Park.

Board Member Hayden asked if the Park Advisory Board would be able to see a copy of the RFP prior to its release. Mr. Constantino stated that he would be happy to share a version of the document prior to its release.

B. Discussion Regarding Park Advisory Board Member Length of Terms and Replacements

Mr. Constantino spoke with Park Advisory Board members regarding their term lengths and informed three members that their terms were set to expire: Council Member Hahn, Council Member Smith, and Council Member Wolf. Council Members Hahn and Wolf confirmed that they would like to renew their terms for an additional three years, while Council Member Smith was absent from the meeting.

Mr. Constantino stated that he would recommend Park Advisory Board member re-appointment for those individuals that would like to continue to serve, and that he would inform the Park Advisory Board of the date in which the City Council confirms their appointment. Mr. Constantino also stated that staff was currently seeking a replacement for former Park Board Member Brent Traylor, who was recently elected to serve on the City Council.

VII. ADJOURNMENT: *Board Member Hayden* moved to adjourn the meeting at 6:38 p.m. *Board Member Poe* seconded the motion. **Motion carried 6-0.**

*Respectfully submitted by Justin Constantino, Assistant to the City Administrator
Minutes Pending Approval at the February 15, 2018 Park Advisory Board Meeting*